

TEAM REGISTRATION FORM INSTRUCTIONS

Use the following instructions to complete the Team Registration Form. Teams will not be accepted for participation in any tournaments other than fellowships until all forms have been fully and correctly completed, the proper fees submitted, cards and copy of team form returned to the team rep by the Registrar and the appropriate Tournament Coordinator notified.

NO REGISTRATION ACTION WILL BE TAKEN UNLESS PROPER FEES AND AT LEAST 6 PLAYERS' INDIVIDUAL MEMBERSHIP FORMS ARE SUBMITTED WITH THE TEAM FORM.

Please complete the heading section of the team form. The **Team Code** is used only for Junior Olympic teams. The **Team Rep** should be the person who will receive any mailing (including registration verification) for the team. This person should also be listed on the **first line** of the **roster section** of the form. Please include **both home and work** phone numbers in the **Telephone Number Section**.

DO NOT WRITE in the **REGISTRATION NUMBER COLUMN**. This section is for the Registrar's use only.

Clearly **print** or **type** the first and last name of each person being registered as well as their street address, city, state and zip code where their mail is to be delivered. **Do not abbreviate** the city.

Place an **X** next to the name of a **player who does not wish to be on the USAV Master Mailing list** provided to third parties. Place an **asterisk** next to the name of any athlete who is **hearing impaired or deaf** for the American Deaf Association.

List the **last year** each player was **registered** in the column provided. If the player is **new** to USAV, **check** the column.

If a **player** has **moved** in the last year, please place a **check** in the appropriate column.

Birthdates are required for all JOV and senior players and are helpful for the National Office's records. **Social Security Numbers** are not required, but are necessary if any insurance claims are filed.

If the team has a **coach** who is registered with another team, list the name on the bottom roster line and put a line in the column on the right titled Adult. Anyone who wishes to sit on a team bench at any time during the season **must be registered!**

All Adults are either **Regular** (which includes **non-playing referees, coaches and team chaperones**), or **Collegiate**, which is a college student playing on a team entirely made up of students enrolled in that college. If the person being registered is a **Junior Olympic player**, the column under **JR.** should be filled in to include the **age bracket** of the player and their **current grade** in school. A **JO Player** is someone who is **18 years old or younger** and not in college or in high school but no older than 19 on September 1 of the current season.

CURRENT REGISTRATION FEES (For the 2003-04 season): **ADULTS - \$35.00; COLLEGIATE PLAYERS** (On an all-college team) - **\$20.00; JUNIORS - \$30.00; TEAM FEE - \$40.00 ***** Make checks payable to CHRVA.*******

NOTE: Team or individual registrations must be received by the Registrar no later than ten days prior to participation in a tournament. ***Special arrangements for registration of team or individuals within the 10 day period must be made and registration forms must be accompanied by the following late fees: Each individual - \$5.00; Team - \$10.00.*** Checks for late fees should be made **payable to Janet Getz - Registrar**. **THIS DOES NOT APPLY TO REGISTRATION ACTIONS ASSOCIATED WITH FELLOWSHIP TOURNAMENTS.**

MAIL or HAND CARRY completed forms and fees to the Registrar (forms cannot be electronically sent as they must be accompanied by a check and the completed original individual membership forms for each person being registered):

*Janet Getz - Registrar
806 Stiles Court
Joppa, MD 21085-0321*

Don't forget to sign and date the bottom of the form!!

Revised Aug 29, 2003